

**ROSS COUNTY PORT AUTHORITY  
PROJECT APPLICATION**

**DATE:** \_\_\_\_\_

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*The following Application is for discussion purposes only and does not constitute a commitment by the Ross County Port Authority ("RCPA"). The transactions contemplated herein are subject to further due diligence, rating agency review (if applicable) and negotiations by all parties, as well as RCPA Board approval. This Application (and related information) is confidential and proprietary except as disclosure may be required pursuant to Ohio's public records laws.*

**I. Required Information**

*The following information must be submitted with this application before legislative action may be taken:*

- a. Narrative history of existing business or proposed business
- b. Site or expansion plan, if available
- c. Project description and projected budget of project
- d. Any other information that you feel will assist in the review of your project
- e. Please submit completed application to the Ross County Port Authority at 45 W. Main Street, Chillicothe, Ohio 45601.

**II. Assistance Desired** *(If unknown, please leave blank. Please check all that apply)*

\_\_\_ Capital Lease/Sales Tax Waiver

\_\_\_ Tax Increment Financing Program

\_\_\_ Tax-Exempt Bond Program

\_\_\_ Special Assessment Bond Program

\_\_\_ Other

**III. Applicant Information**

Name of Company/User:

\_\_\_\_\_

Name of Applicant *(if different)*:

\_\_\_\_\_

Relationship of Applicant to Company/User:

\_\_\_\_\_

Company/User Address:

\_\_\_\_\_

Company Contact & Title:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Federal Tax ID Number (*Company*): \_\_\_\_\_

Federal Tax ID Number for Borrower (*if different*): \_\_\_\_\_

**IV. Existing Business Information**

Business Type:

\_\_\_\_\_

Principle Product/Service:

\_\_\_\_\_

Date Established:

\_\_\_\_\_

Number of Employees:

\_\_\_\_\_

Four Digit SIC #/NAICS Code:

\_\_\_\_\_

**V. Proposed Project Information**

Parcel Number(s):

\_\_\_\_\_

Street Address:

\_\_\_\_\_

City/Local Jurisdiction/State/Zip Code:

\_\_\_\_\_

Local Taxing District & School District Code:

\_\_\_\_\_

Is this a relocation of an existing business? Yes \_\_\_ No \_\_\_

If so, how many jobs will be relocated to Ross County?

Full-Time: \_\_\_\_\_ Part-Time: \_\_\_\_\_

If located in Ross County, how many jobs will be retained?

Full-Time: \_\_\_\_\_ Part-Time: \_\_\_\_\_

How many new jobs will be created in Ross County?

Full-Time: \_\_\_\_\_ Part-Time: \_\_\_\_\_

How many new jobs will be created in the State? (3-year period)

Full-Time: \_\_\_\_\_ Part-Time: \_\_\_\_\_

Total new payroll associated with this project: \_\_\_\_\_

% of materials that will be purchased inside Ross County \_\_\_\_\_

Project Description (*This section may refer to attached information and should include any existing or past economic development incentives*)

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Products/Services to be provided: \_\_\_\_\_

## **VI. Project Budget**

### **Project Costs:**

Land	\$ _____
Building	\$ _____
Tenant Improvements	\$ _____
On-Site Improvements	\$ _____
Off-Site Improvements:	\$ _____
Other ( <i>Break out if applicable</i> )	\$ _____

**Total Project Costs**     \$ \_\_\_\_\_

### **Project Funding:**

Owner Equity	\$ _____
Requested Local Sources	\$ _____
Other ( <i>Break out if applicable</i> )	\$ _____

**Total Project Costs**     \$ \_\_\_\_\_

**VII. Principal Officers/Owners**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Percent Ownership: \_\_\_\_\_ %

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Percent Ownership: \_\_\_\_\_ %

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Percent Ownership: \_\_\_\_\_ %

**VIII. Participating Lenders**

Lending Organization & Contact Information: \_\_\_\_\_

Lending Organization & Contact Information: \_\_\_\_\_

Lending Organization & Contact Information: \_\_\_\_\_

**IX. Project Time Frame**

Project Start Date: \_\_\_\_\_

Project End Date: \_\_\_\_\_

Requested Financing Needed By: \_\_\_\_\_

**X. Signage**

Applicant agrees to allow the RCPA to place signage at the project site.

**XI. Indemnification**

Applicant agrees to indemnify the RCPA for all costs and liability associated with the project and the financing thereof, including environmental liability.

**XII. Commitment Fee Deposit**

By signing below, the Applicant agrees to the terms and conditions outlined herein and agrees to pay a refundable Commitment Fee Deposit of **\$10,000** to the RCPA. The Commitment Fee Deposit will be

reimbursed to the Applicant or its designee at closing. Other fees, such as Closing Fees and Legal Fees, shall be negotiated and defined in the subsequent Term Sheet to be executed by the Application and the RCPA at a later date.

If, before the closing date, there are any substantial changes to this Application, the RCPA reserves the right to amend the terms of this Application.

**Please note that this document likely constitutes a public document, therefore it and its contents would likely be subject to a public records request. This application does not serve as an agreement between the Ross County Port Authority and the Applicant. If the parties choose to enter into an Economic Development Agreement, the terms of the final agreement will govern and not information that is provided in this application; specifics regarding incentives, income thresholds and length of terms will be addressed in the final agreement. This application is subordinate to the final agreement. \_\_\_\_\_ (Please initial).**

**AGREED:**

**APPLICANT**

\_\_\_\_\_  
Printed Name of Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date